

## Support to EU-Ukraine Research and Innovation Cooperation\*

### Online Proposal Writing Camps for Horizon Europe

### Virtual Event (including 20-25 selected participants)

## Agenda

#### MONDAY 12 JULY 11.00 – 16.00 (Kyiv time)

|                 |  |
|-----------------|--|
| 11.00 – 11.30   | Introduction & Overview  |
| 11.30 – 12.00   | Plenary Presentations:<br>Evaluation criteria and evaluation summary reports;<br>Assessing proposal parts  |
| 12.00 – 13.00   | Discussion and Group work: Call/topic decoding and understanding   |
| 13.00 – 14.00   | Break  |
| 14.00 – 14.30   | Plenary Presentation on proposal writing:<br>Implementation - description of the work plan (work-packages);<br>Roles and tasks of project participants;<br>Work scheduling and use of Gantt and Pert charts;<br>Allocation of resources by project partner |
| 14.30 – 15.30   | Group work ( <i>in two sub-groups</i> ):<br>Drafting Work-Packages;<br>Thinking of tentative consortium composition  |
| 15.30 – 16.00   | Q&A session, wrap up of day  |
| <i>Homework</i> | <i>Continue the elaboration of Work-Packages and Consortium/competences.<br/>Draft to be sent before the next meeting, by Tuesday evening, 13 July</i>   |

**WEDNESDAY 14 JULY 11.00 – 16.00 (Kyiv time)**

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|-----------------|---|
| 11.00 – 11.30   | Plenary: Feedback session on Work-packages and Consortium/competences   |
| 11.30 – 12.30   | Plenary Presentation on proposal writing: Impact and Excellence   |
| 12.30 – 13.30   | Group work ( <i>in two sub-groups</i> ): Drafting an Impact & Excellence section  |
| 13.30 – 14.30   | Break   |
| 14.30 – 15.00   | Plenary Presentation: Budget preparation: eligible direct and indirect costs, personnel costs, other cost, involvement of third parties, etc.         |
| 15.00 – 15.30   | Group work ( <i>in two sub-groups</i> ): Budgeting  |
| 15.30 – 16.00   | Q&A session; wrap up of day   |
| <i>Homework</i> | <i>Continue the elaboration of impact &amp; excellence sections, refine budgeting. Drafts to be sent before the next meeting, by Thursday evening</i> |

**FRIDAY 16 JULY 11.00 – 12.30 (Kyiv time)**

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| 11.00 – 11.15 | Overview (plenary; <i>then split to sub-groups</i> )   |
| 11.15 – 12.00 | Feedback session on Impact, Excellence and Budget  |
| 12.00 – 12.15 | Plenary Presentations: Funding and Tender Portal (Horizon Europe, online manual), Partner search tools |
| 12.15 – 12.30 | Q&A session  |

*Guidance and presentations during the virtual camp:*

*Mr. Vitaliy Bondarenko & Mr. Martin Felix Gajdusek, ISF Trainers \**